SBMHA BOARD MEETING

*DATE: Tuesday, January 14, 2014 7:30pm*

*LOCATION: Teeswater Arena Meeting Room*

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| **🗸** | **Members** |  | **🗸** | **Members** |  | **🗸** | **Guests** |
| P | Troy Fischer |  | A | Ryan Kreager |  | P | Brian Hodgins |
| P | Ryan Martin |  | P | Debbie Jefferson |  |  |  |
| A | Doug Ireland |  | A | Phil Stroeder |  |  |  |
| P | Nancy Berwick |  | A | Shawn Jones |  |  |  |
| P | Donna Ruetz |  | P | Heather Collins |  |  |  |
| P | Carrie Girdler |  | P | Carl Kennedy |  |  | |
| P | Jane Tolton |  | P | Sandy Montgomery |  |  | |

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| # | AGENDA TOPIC | RESPONSIBLE PERSON | FOLLOW UP DATE | COMPLETED |
|  |  |  |  |  |
| 1.0 | CALL TO ORDER |  |  |  |
|  | Meeting was called to order at 7:37pm by Troy. Welcomed guest Brian Hodgins. | Troy |  |  |
| 2.0 | MINUTES OF THE LAST MEETING |  |  |  |
|  | -Motion to accept minutes as written was proposed by Ryan Martin. Seconded by Jane .  Motioned carried. | Troy |  |  |
| 3.0 | MATTERS ARISING FROM PREVIOUS MEETING |  |  |  |
| 3.1    3.2  3.3  3.4  3.5    3.6 | Liability Insurance for the Food Booths - Doug has some quotes now for liability insurance in the food booths. At this point it looks like the liability insurance will cost about $800 total for both booths. Cost will depend on who owns the fryers in the booth.  Police Check Letters - sent to coaches?  -Doug has the letters to hand out to coaches. He is wondering if he should still send them out to coaches and staff since the season is almost over. According to our Order of Operations we must do this annually. Therefore, the letters will still be sent out as soon as possible.  Goalie Equipment-Purchases for younger goalies (Novice)? – Unsure if Phil has done this or not.  Team Nick Name Contest – poster, guidelines, etc.  -Debbie has worked on a poster but is having difficulty printing it. A discussion was held regarding what the prize will be for the winning name and logo and whether or not to go ahead with this at this time or not since we will not be voting until the end of the next season. It was decided that the winning entry would win a hockey jersey with the new design on it. Debbie will continue to work on this.  Clinics for teams- Debbie sent out a notice to coaches about Terry Whiteside being available for clinics for teams.  A discussion will be held prior to the AGM by the SBMHA Executive regarding the maximum number of exhibition games a team can book per season. Changes will be proposed at the AGM to alter the SBMHA Order of Operations in regards to this if applicable. | Doug  Doug  Phil  Debbie  Debbie | AGM |  |
| 4.0 | COMMUNICATION REPORTS |  |  |  |
| 4.1  4.2  4.3  4.4  4.5  4.6  4.7  4.8  4.9 | -Referee in Chief (John Turnbull/Debbie Jefferson) – Donna reported a game that was cancelled by a coach with only 10 days notice and the coach neglected notifying all needed parties. As a result refs still arrived for the game. SBMHA will need to pay for refs and the ice time as it was not used. Debbie will contact the coach regarding this and put out a reminder for all coaches.  -OMHA Contact (Jane Tolton)- Birth Certificates have all been received and uploaded as needed. We have had 2 Jr players return to our system. Affiliated Players to be added to a roster deadline is midnight tomorrow. On ice volunteer form was submitted for 5 volunteers. WOAA is pushing that all regular season games get played. Playoff meeting for OMHA playoffs was held last week. Packages were sent to Rep and AP coaches. PeeWee, Bantam, and Midget Rep teams all got byes first round of OMHA playoffs as a result of their strong season finish. LL Playoff meeting is Feb 3rd. 3 man system for refs was voted at the WOAA meeting as the minimum for Bantam Rep/AE and higher from now on. IP (Initiation Program)/Mites 2007, Tykes 2006, Novice 2005 – IP and Tyke teams have not been approved yet. Respect in Sport (RIS) will take effect August 2014. One parent per family will need to complete the program prior to registration. The course will take approximately 1 hour to complete. The cost will be $12.00 plus HST and it is offered online on the OMHA website. On ice volunteers will need to complete the RIS program also. Jane will prepare the letter to explain the RIS process to parents. This will be distriuted to coaches to give to parents. Jane will also post a memo on the website regarding the process.  -OWHA Contact (Ryan Kreager) - nothing to report at this time .  -Technical Director (Debbie Jefferson) - nothing to report at this time.  -Ice Manager (Carl Kennedy) - As of Jan 5th the rule of giving 2 weeks notice to cancel ice time is not enforced during playoff season. As of right now, March 16th the ice will be removed from the Teeswater arena.  -Registrar (Sandy Montgomery) - nothing to report at this time .  -Website Administrator (Carrie Girdler) - nothing to report at this time .  -Local League Convenor (Shawn Jones) - nothing to report at this time.  -Rep/AE Convenor (Phil Stroeder) - nothing to report at this time. | Debbie  Jane |  |  |
| 5.0 | COMMITTEE REPORTS |  |  | |
| 5.1  5.2  5.3    5.4  5.5  5.6  5.7  5.8 | -Coaches Committee (Debbie Jefferson) – Debbie received a message about a parent that was complaining on a team about the use of AP players. Debbie contacted the coach for this team regarding the situation. The coach shared that he feels it is under control at this time but will contact the coaches committee if needed.  -Equipment Management Committee (Debbie Jefferson) - nothing to report at this time.  -Fund Raising Committee (Heather Collins)- Iron Men game raised $600 on the bar with thanks to the Kinsmen. Heather asked about how to proceed with the Year End Banquet for this year. Raffle prizes will need to be purchased very soon. Ryan Martin made a motion that SBMHA reimburse Heather Collins for all of the Raffle purchases she has made to date and any future purchases she will need to make for the fundraising raffle. Donna and Heather will reconcile the purchases with the invoices received. Seconded by Carl. All in favour. Motion Carried.  -Booth Committee (Heather Collins) - The fryer in the Teeswater arena will not be replaced at this time. It will be serviced for this season.  -Nomination Committee (Nancy Berwick)- nothing to report at this time .  -Discipline Committee (Ryan Martin) - nothing to report at this time .  -Risk Management Committee (Doug Ireland) - nothing to report at this time .  -Tournament Committee (Doug Ireland) – The Novice and Pee wee tournaments are full now.  We are working on recruiting sponsorships right now. The signup sheets for parents to sign up to work at the tournaments are posted. |  |  |  |
| 6.0 | TREASURER’S REPORT (Donna Ruetz) |  |  |  |
|  | -Donna questioned how to proceed with paying Registration fees for girl’s teams. She will pay bonds and registration fee for each team and hold off on late fees until told we have to pay late fees.  - Donna presented a statement of account for the season to date. Some items are not reflected in the statement yet. |  |  |  |
| 7.0 | NEW BUSINESS |  |  |  |
| 7.1 | Girls Hockey – Brian Hodgins attended the meeting this evening to express concerns on behalf of Girls Hockey about the lack of communication in Girls Hockey this year and late rostering (deadline of Dec 31st). These issues have caused difficulty with tournament registration this year. Unsure most of the season if they were going to be able to play in Playdowns this year as the teams needed to be registered by Oct. 1st. Only found out recently that all teams are in the Playdowns except Bantams at this point.  -Troy read an email response from Ryan Kreager regarding these concerns.  -A discussion was held regarding the concerns. At this time everything has been done that needs to be completed. Registration has not been paid yet as Donna just received the paperwork. This year has been a learning curve for all of us and we will be on top of this next year. | Troy and Ryan K. |  |  |
| 8.0 | ADJOURNMENT/NEXT MEETING |  |  |  |
|  | Motion to adjourn made by Debbie Jefferson . Seconded by Heather Collins. Motion carried. Meeting adjourned at 10:33 pm.  Next meeting will be on Tuesday, February 18th @ 7:30pm at the Mildmay Medical Clinic meeting room. Carrie to call to book room. |  |  |  |